

**The Board of Education of Moorestown Township  
Moorestown, New Jersey  
Public Agenda  
William Allen Middle School  
February 15, 2022 – 7:00 p.m.**

**I. Call to Order**

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2021
- B. Notice filed with the Burlington County Times on July 1, 2021

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Roll Call**

Dr. Sandra Alberti  
Mrs. Melissa Arcaro Burns  
Mr. Jack Fairchild  
Mrs. Jill Fallows Macaluso  
Mrs. Cheryl Makopoulos  
Ms. Lauren Romano  
Mr. Mark Villanueva

Dr. Mark Snyder, Vice President  
Mr. Maurice Weeks, President

Mr. John Comegno, Esq., Solicitor  
Mr. Michael Volpe, Superintendent  
Mr. James M. Heiser, Business Administrator/Board Secretary  
Dr. Karen Benton, Director of Curriculum, Instruction and Innovation  
Dr. David Tate, Director of Special Education  
Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity  
Mr. Jeffrey Arey, Director of Educational Technology and Innovation

**V. Executive Session**

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Confidential Personnel
- Confidential Student Matters
- Confidential Legal Matters

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VI. Return to Public**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VII. Routine Matters**

**A. Minutes**

Approval of minutes for the following meetings attached as Exhibit #22-195:

January 4, 2022 Reorganization  
January 18, 2022 Executive Session

January 18, 2022 Regular Meeting

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**B. Communications**

**C. President's Remarks**

**D. Educational Highlights –Superintendent's Monthly Report**

- BOE Ethics Training – John Comegno, Solicitor
- General Updates
- Budget Update

**E. Student Board Representatives**

**F. Board Committee Reports – Questions and Comments**

**G. Public Comment**

**1. Open Public Comment**

MOTION:

A motion is requested to open the floor for public comment.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**2. Public Comment on Agenda Items**

**3. Close Public Comment**

MOTION:

A motion is requested to close the floor for public comment.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VIII. Reports to the Board**

**A. Business Administrator/Board Secretary**

- 1. Financial Reports of the Board Secy.** – December, 2021 – Exhibit #22-196
- 2. Treasurer's Report** – September, October, November, December 2021 – Exhibit #22-197
- 3. Cafeteria Report** – January, 2022 – Exhibit #22-198

**Resolution of Board of Education's Monthly Certification Budgetary Major Account/Fund Status:**

BE IT RESOLVED:

Board Secretary's monthly certification budgetary line item status:  
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.  
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**4. Approval of Budget Transfers**

I recommend approval of the budget transfers for the months of December, 2021 attached as Exhibit #22-199.

**5. Approval of Bills**

I recommend approval of the bills, in the amount of \$9,228,268.12 attached as Exhibit #22-200.

**Approval of Items 1 – 5:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IX. Recommendations of the Superintendent**

**A. 2021 – 2022 Revised School Calendar**

The 2021-2022 School Calendar was revised to reflect March 18, 2022 School in Session for staff and students due to the January snow emergency day. The 2021-2022 revised School Calendar is submitted for Board approval.

MOTION:

I recommend that the Board approve the revised 2021-2022 School Calendar attached as Exhibit #22-201.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**B. 2022 – 2023 School Calendar**

The 2022 - 2023 School Calendar is submitted for Board approval.

MOTION:

I recommend that the Board approve the 2022-2023 School Calendar attached as Exhibit #22-202.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**C. Three-Year Start/End Dates for School Years**  
**2022-2023      2023-2024      2024-2025**

The Three-Year Start/End Dates for School Years **2022-2023, 2023-2024, 2024-2025** are submitted for Board approval.

<b>SCHOOL YEAR</b>	<b>START</b>	<b>END</b>
2022-2023 Labor Day: September 5	Staff: September 1 Students: September 7	June 22
2023-2024 Labor Day: September 4	Staff: September 5 Students: September 7	June 20
2024-2025 Labor Day: September 2	Staff: September 3 Students: September 4	June 19 Students June 20 Staff

**MOTION:**

I recommend the Board approve the Three-Year Start/End Dates for School Years 2022-2023, 2023-2024, 2024-2025.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**D. Policies and Procedures**

**1. First Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on first reading:

- Policy 0151      Organization Meeting
- Policy 2415.05      Student Surveys, Analysis, Evaluations, Examinations, Testing or Treatment **(M)**
- Policy 2451      Adult High School
- Regulation 2460.30      Additional/Compensatory Special Education and Related Services **(M)**
- Policy 2622      Student Assessment **(M)**
- Regulation 2622      Student Assessment **(M)**
- Policy 9560      Administration of School Surveys **(M)**

**MOTION:**

I recommend that the Board enter on first reading the Policies and Regulations listed above as Exhibit #22-203.

**2. Second Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies be entered on second reading:

- Policy 6115.01      Federal Awards/Funds Internal Controls-Allowability of Costs **(M)**

- Policy 6115.02 Federal Awards/Funds Internal Controls-Mandatory Disclosures **(M)**
- Policy 6115.03 Federal Awards/Funds Internal Controls-Conflict of Interests **(M)**
- Policy 6311 Contracts for Goods or Services Funded by Federal Grants **(M)**
- Policy 8600 Student Transportation **(M)**

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and listed above as Exhibit #22-204.

**Approval of Items 1 – 2:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**E. Educational Program**

**1. Burlington County Alternative School Placement for 2021-2022**

The student listed is recommended for placement in the program at Burlington County Alternative School for the 2021-2022 school year.

MOTION:

I recommend that the Board approve the student on Exhibit #22-205 for the 2021-2022 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

**2. Home Instruction 2021-2022**

Approval is requested for Home Instruction for students during the 2021-2022 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #22-206 for the 2021-2022 school year.

**3. Special Education Out-of-District Placement 2021-2022**

The following Moorestown student with special needs is recommended for placement in the appropriate out-of-district program and school as mandated in the Individualized Education Program (IEP).

MOTION:

I recommend that the Board approve the student with special needs at the placements listed on Exhibit #22-207 for the 2021-22 school year at the location indicated at the approved tuition rates with transportation provided.

**Approval of Items 1 – 3:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**F. Finance and Business**

**1. Travel Expenditures Approval Requests**

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #22-208.

**2. Approval of State Contract and Consortium Vendor Purchases**

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #22-209.

**3. Donations**

MOTION:

I recommend the Board accept the following donation:

- 1,000 child-sized masks and several canisters of sanitizing wipes from an anonymous donor to be used at the Upper Elementary School

**4. 2020-2021 Financial Audit**

Copies of the annual financial audit for the period ended June 30, 2021 are enclosed. A synopsis of the Audit Report is attached as Exhibit #22-210 and copies have been made available to the public.

The Finance and Operations Committee has reviewed the audit and discussed the Audit Report with representatives Michael Holt and David Gorski of Holt, McNally & Associates, the District auditors.

MOTION:

WHEREAS, the 2020-2021 financial audit of the Moorestown Township Board of Education for the fiscal year ended June 30, 2021 as prepared by Michael Holt of Holt, McNally & Associates has been received by the Board, and

WHEREAS, copies of the synopsis of the Audit Report have been made available to the public,

NOW THEREFORE BE IT RESOLVED BY THE Board of Education that the 2020-2021 Financial Audit be hereby accepted and approve the corresponding Corrective Action Plan and Certificate of Implementation.

**5. Resolution for Participation in Joint Services Agreement**

**MOTION:**

I recommend that the Board approve a resolution authorizing Moorestown Township Board of Education to enter into a Joint Services Agreement with Central Jersey Program for Recruitment of Diverse Educators ("CJ PRIDE"), attached as Exhibit #22-211.

**6. Transportation (for Brookfield student)**

**MOTION:**

I recommend that the Board approve a resolution authorizing a contract with South Jersey Transportation to transport one student (#5001019) to Brookfield Academy – AM only, effective 1/18/22 to 2/4/22 for \$175.00 per diem for a total of \$2,450.

**7. Approval of Codicil to the MEA/Board of Education Agreement**

**MOTION:**

I recommend that the Board approve the codicil to the MEA/Board of Education Agreement July 1, 2019 – June 30, 2022, as per the attached Exhibit #22-212.

**Approval of Items 1 – 7:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**G. Employee Relations**

- 1. Appointments - Exhibit #22-213**
- 2. Retirement - Exhibit #22-214**
- 3. Resignation - Exhibit #22-215**
- 4. Change in Position and Hours - Exhibit #22-216**
- 5. Additional Class Coverage - Exhibit #22-217**
- 6. Leaves of Absence - Exhibit #22-218**
- 7. Extension of Contract - Exhibit #22-219**
- 8. Movement on Salary Guide - Exhibit #22-220**
- 9. Substitutes - Exhibit #22-221**
- 10. ESEA Title I Tutors - Exhibit #22-222**
- 11. Athletics/CoCurricular/Clubs - Exhibit #22-223**

**Approval of Items 1 – 11:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**X. Suspensions****A. Suspensions – Exhibit #22-224****B. Superintendent's HIB Report**

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated
  - HS - #4

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**XI. Informational Only****A. Enrollment Information – January 4, 2022**

School	2020-2021	2021-2022
High School	1289	1284
Middle School	627	607
Upper Elementary School	851	864
Elementary School	1045	1094
Total	3810	3849

**B. Old Business****C. New Business****D. Public Comment****1. Open Public Comment**

MOTION:

A motion is requested to open the floor for public comment.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**2. Public Comment****3. Close Public Comment**

MOTION:

A motion is requested to close the floor for public comment.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**XII. Adjournment**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_